

# HILLSBORO SD 1J

## Middle School Assistant Principal - A329SY2425 (A329SY2425)

### JOB POSTING

---

#### Job Details

*Posting ID*                   **A329SY2425**  
*Title*                           **Middle School Assistant Principal - A329SY2425**  
*Description*               **Middle School Assistant Principal | 11 Month Work Calendar | Start Date: 7/29/2024**

#### **General Duties:**

The assistant principal will provide assistance to the principal for the overall leadership and administration of the building, and as such, assume responsibility for all aspects of the school program. As assigned, the assistant principal will use necessary leadership, supervisory and administrative skills so as to promote the educational development of each student to his/her fullest potential. Use if independent judgment and decision-making is required in matters not having established rules, regulations or policies. The assistant principal is responsible directly to the principal.

#### **Tentative Interview Dates:**

Initial (Zoom) Interview - July 9, 2024  
 Round 1 Interview - July 11, 2024

#### **Essential Requirements:**

- Master’s Degree plus additional specialization in educational administration
- The appropriate State of Oregon license
- Successful experience in teaching and/or administration
- Such alternatives to the above qualifications as the Board may find appropriate for the specific school assignment
- Ability to effectively work and communicate with students, parents, and school personnel from diverse cultures or backgrounds in English, Spanish, or other languages related to the job
- Maintain integrity of confidential information relating to students, staff, or district patrons
- Ability to work harmoniously with others
- Equity minded leader
- Experience with and a passion for working with middle school students
- Proven ability to work with a team and build a positive school climate
- Inclusion and special education experience or knowledge preferred
- Dual language knowledge or experience preferred

To view the full job description(s) please visit the following link: [Assistant Principal](#)

<i>Shift Type</i>	<b>Full Time</b>	<i>Salary Range</i>	<b>\$118,354.00 to \$130,059.00</b>
<i>Salary Code</i>	<b>Annual</b>	<i>Job Category</i>	<b>Administrator</b>
<i>External Job Application</i>	<b>Administrator</b>	<i>Internal Job Application</i>	<b>Administrator</b>
<i>Location</i>	<b>J.W. Poynter Middle School</b>	<i>Posting Status</i>	<b>Active</b>
<i>Minimum Qualifications Screening</i>			

**Job Application Timeframes**

*Internal Start Date*     **06/24/2024**  
*Internal End Date*     **07/07/2024**

*General Start Date*     **06/24/2024**  
*General End Date*     **07/07/2024**

**Job Pools**

<i>Pool Name</i>	<i>Quantity</i>	<i>Requisition ID</i>	<i>Requisition Title</i>
<b>Default</b>	<b>1</b>		

**Alternate Job Contact**

<i>Name</i>	<i>Title</i>
<i>Location</i>	<i>Phone</i>
<i>Email</i>	

**References**

<i>Automatically Send Reference Check</i>	<b>No</b>	<i>Reference Check Form</i>	<b>Hillsboro School District Reference Check - SUPERVISOR</b>
---	-----------	-----------------------------	---