

DAVID DOUGLAS SCHOOL DISTRICT #40
JOB DESCRIPTION
Licensed

JOB TITLE: Teacher – Special Education Learning Specialist

Reports To: Building Principal

Job Purpose Statement/s: The position of Teacher – Special Education Learning Specialist is for the purpose/s of improving student success in the general curriculum through implementing District approved curriculum; providing specially designed instruction, documenting teaching and student progress/activities/outcomes; developing lesson plans; modeling the necessary skills to perform assignments, providing a safe and optimal learning environment and providing feedback to students, families and administration regarding student progress, expectations, goals, etc.

Essential Job Functions:

- **Collaborate** with school personnel, families and various community agencies for the purpose of improving the quality of student outcomes, developing solutions and planning curriculum.
- **Advocate, model and implement** David Douglas School District Educational Racial Equity policy.
- **Demonstrate** preparation and skill in working with students, staff and families/caregivers from diverse background.
- **Evaluate** students' abilities in basic academics and/or behavior for the purpose of assisting other personnel in the diagnosis of learning disorders, development of remediation plans and/or student progress.
- **Instruct** students for the purpose of improving their success in assigned basic academic subject areas of reading, writing, mathematics, functional skills, and/or behavior.
- **Develop, modify, or adapt** individualized lessons/strategies as needed for individual students.
- **Manage** student behavior for the purpose of providing a safe and optimal learning environment.
- **Support** classroom teachers for the purpose of assisting them in relation to classroom goals and individual student plans.

Other Job Functions:

- **Direct** educational assistant activities including scheduled, lesson plans, and data collection.
- **Advise** families and/or legal guardians of student progress for the purpose of supporting teachers' expectations, developing methods for improvement and/or reinforcing classroom goals in the home environment.
- **Assist** other personnel as may be required for the purpose of supporting them in the completion of their work activities (e.g. direction of specially designed instruction).
- **Maintain** accurate and complete records as required by law, district policy, and administrative regulations.
- **Participate** in various meetings (e.g. parent conferences, in-service training, site meetings, etc.) for the purpose of receiving and/or providing information.
- **Read and implement** appropriate program/resource materials (Special Education Handbook).
- **Other** duties as assigned.

Job Requirements – Qualifications:

- ♦ **Experience Preferred:** Prior job related experience.

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♦ **Skills, Knowledge and/or Abilities Required:**

Skills to planning, developing, and implementing curriculum appropriate to students with disabilities and assisting students with disabilities in realizing success. Effective communication, collaboration skills with students, families and other personnel.

Knowledge of instructional theory and best practices, curriculum, state and federal regulations, district policies, variety of disabilities, current best practices for special education.

Abilities to stand and walk for prolonged periods, perform a variety of specialized and responsible tasks, maintain records, establish and maintain cooperative working relationships with students, parent, other school personnel, meet schedule and deadlines. Significant physical abilities include lifting/carrying/stooping/crouching/reaching/handling/fingering, talking/hearing conversations, near/far visual acuity/depth perception/color vision/field of vision.

Education Required: Bachelor's Degree. Special Education endorsement required.

Licenses, Bonding and/or Testing Required: Appropriate Teacher Standards and Practices Commission license, Criminal Justice fingerprint clearance, and valid driver's license and evidence of insurability.

The David Douglas School District welcomes applications from candidates that expand the District's diversity.

Multi-Cultural preferred. Bi-Lingual preferred. ESOL endorsements preferred.

Other: First aid card and cardiopulmonary resuscitation certificate. Valid Oregon Driver's License and access to reliable transportation.

Terms of Employment: Salary and work year according to the current contract and school calendar.

Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board's Policy on Evaluation of Licensed Staff Personnel.

David Douglas School District Drug Testing and Criminal Background check

Per district policy all offers of employment shall be contingent upon the successful passing of a district required drug test and criminal background check. David Douglas School District's Human Resources will designate where and when the testing will be conducted. The offer of employment will be withdrawn from candidates who test positive for drugs.

David Douglas School District is an Equal Opportunity Employer

Reviewed and agreed to by:

Employee Signature

Date

c: Administrator
Employee
File