

Job Information

Condon is a proud, century-old farming community nestled between miles of rolling, golden wheat fields in Eastern Oregon. We are located on the high plateau of the Columbia River Region — just 38 miles south of the mighty Columbia River, less than 3 hours east of Portland, 2 hours west of Pendleton, and 2.5 hours north of Bend.

Teacher: Elementary Teacher – Multi-Subject
Contract: 190 Days
Salary: \$52,500 - \$82,933
Benefits: Medical, Dental, Vision PERS: Paid by the District
Posting: Open Until Filled

Michelle Geer - Superintendent

Job Purpose Statement:

The Elementary Classroom Teacher is hired for the purpose/s of developing students' academic and interpersonal skills through academic courses of study and implementing District approved curriculum; documenting teaching and student progress/activities/outcomes; addressing specific educational needs of students; providing a safe and optimal learning environment and providing feedback to students, parents and administration regarding student progress, expectations, and goals.

Job Qualifications: Education and Experience:

- BA/BS or higher degree (*required*) with a major in one or more of the following areas: Curriculum, Elementary Education, Reading, Early Childhood Education, or similar.
- Must hold a current recognized first aid card or be willing to obtain same if directed by the district under ORS 342.664 (2).
- Skills to motivate students, communicate with individuals from varied educational and cultural backgrounds, direct support personnel, evaluate performance.
- Bilingual Skills preferred.
- Knowledge of age-appropriate teaching methods, state curriculum framework, education code, appropriate instructional subjects.

Licenses, Certifications, Bonding, and/or Testing Required:

- Valid Oregon Teaching License – Multi-Subject Self-Contained
 - ECE - To teach multiple general education subjects at grades pre-kindergarten through 4 in an elementary school.
 - To teach general education subjects at grades 3 through 8.
- Holds and maintains an appropriate license and endorsement(s) from the Teacher Standards and Practices Commission in the State of Oregon; and displays a willingness to teach any qualified subject area.
- Criminal Justice Fingerprint Clearance
- Valid Driver's License and evidence of insurability
- Successfully pass district background screening

Knowledge, Skills, and Abilities:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. ·

- Provide a variety of classroom techniques and methods.
 - Promote high levels of achievement in relation to individual student abilities.
 - Use techniques and methodologies appropriate to student abilities.
 - Utilize current and relevant subject matter.
- Demonstrate knowledge of and abilities to use research-based principles of effective instruction.
 - Organize instruction using learning objectives with clearly defined student outcomes.
 - Employ teaching strategies congruent with planned student outcomes.
 - Select teaching strategies emphasizing student involvement.
 - Monitor student learning and pace instruction accordingly.
- Develop and maintain an environment conducive to effective student learning.
 - Develop written rules of classroom behavior and communicate those rules to all students.
 - Enforce written rules for classroom behavior.
 - Communicate course goals and academic expectations to students.
 - Provide for the health and safety of students in all instructional settings.
- Prepare effectively for class
 - Prepare daily lesson plans.
 - Provide instruction predicated on course goals objectives, aligned with district adopted standards.
- Develop and communicate appropriate grading standards to students
 - Establish written grading standards that are clear and incorporate a variety of graded activities.
 - Assure that grading standards are explained and available to parents.
- Develop and maintain positive interpersonal relationships
 - Model personal behaviors of honesty, fairness, courtesy consideration, respect, and cultural awareness and responsibility.
 - Maintain a cooperative relationship with administration, staff, students and parents.
 - Share appropriate information with parents and with other staff members.
- Provide documentation of students' progress
 - Provide timely and accurate feedback/documentation to students, parents, and appropriate staff members.
 - Assign and check homework and provide feedback to students.
 - Maintain appropriate records of student performance.
- Build motivation and interest in learning
 - Exhibit personal interest and encourage student interest in the subject area.
 - Maintain a current awareness of literature/activities in subject area.
- Maintain an ongoing personal program of professional growth and development.
 - Develop and implement annually an approved plan for professional growth and development.
 - Identify and request to attend professional workshop activities intended to increase the teacher's instructional effectiveness.
 - Participate in District sponsored in service offerings appropriate to assignment.

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 - Develop and implement annually an approved plan for professional growth and development.
 - Identify and request to attend professional workshop activities.
 - Participate in District sponsored in-service offerings appropriate to assignment.
- Maintain an attitude of helping in the total school atmosphere.

This organization believes that every individual makes a significant contribution to our success. That contribution should not be limited to assigned responsibilities. Therefore, this position description is designed to define primary duties, qualifications and job scope but should not limit the incumbent nor the organization to the work identified. It is our expectation that every employee will offer his/her services wherever and whenever necessary to ensure the success of the District's goals.

Workplace Expectations:

- Work effectively with and respond to people from diverse cultures or backgrounds.
- Demonstrate professionalism and appropriate judgment in behavior, speech and dress in a neat, clean and appropriate professional manner for the assignment and work setting.
- Have regular and punctual attendance.
- Confer regularly with staff and immediate supervisor.
- Follow all District policies, work procedures and reasonable requests by proper authority.
- Maintain the integrity of confidential information relating to a student, family, colleague or District patron.