



CENTENNIAL SCHOOL DISTRICT 28JT

18135 SE BROOKLYN, PORTLAND, OR 97236

Telephone 503-760-7990

2024-2025

VACANCY ANNOUNCEMENT

November 5, 2024

POSTING #: LICN 25 - 74

This position is open until filled.

POSITION	FTE	SCHOOL	SUPERVISOR	STARTING DATE	CONTACT PHONE NO.
Special Education Teacher (Learning Specialist)	1.0 FTE	Centennial High School	Marin Miller, Principal	11/18/2024, or when filled	503-762-6180 503-762-3641

Job Purpose Statement/s: The position of Teacher – Special Education (Learning Specialist) is for the purpose/s of improving student success in the general curriculum through implementing District approved curriculum; providing specially designed instruction, documenting teaching and student progress/activities/outcomes; developing lesson plans; modeling the necessary skills to perform assignments, providing a safe and optimal learning environment and providing feedback to students, parents and administration regarding student progress, expectations, goals, etc.

Essential Job Functions:

- Collaborate with school personnel, parents and various community agencies for the purpose of improving the quality of student outcomes, developing solutions and planning curriculum;
- Evaluate students' abilities in basic academics and/or behavior for the purpose of assisting other personnel in the diagnosis of learning disorders, development of remediation plans and/or student progress;
- Instruct students for the purpose of improving their success in assigned basic academic subject areas of reading, writing, mathematics, functional skills, and/or behavior;
- Develop, modify, or adapt individualized lessons/strategies as needed for individual students;
- Manage student behavior for the purpose of providing a safe and optimal learning environment;
- Support classroom teachers for the purpose of assisting them in relation to classroom goals and individual student plans;
- Prepare teaching materials and reports (i.e. IEP's, Functional Behavior Assessments, etc.).

Other Job Functions:

- Direct educational assistant activities including scheduled, lesson plans, and data collection;
- Advise parents and/or legal guardians of student progress for the purpose of supporting teachers' expectations, developing methods for improvement and/or reinforcing classroom goals in the home environment;
- Assist other personnel as may be required for the purpose of supporting them in the completion of their work activities (e.g. direction of specially designed instruction);
- Maintain accurate and complete records as required by law, district policy, and administrative regulations;
- Participate in various meetings (e.g. parent conferences, in-service training, site meetings, etc.) for the purpose of receiving and/or providing information;
- Read and implement appropriate program/resource materials (Special Education Handbook);
- Ensure required timelines, processes and procedures, documentation, and student record requirements are followed according to district policy and state/federal law;
- Ensure student confidentiality in verbal, written, and electronic communication.

Job Requirements – Qualifications:

- **Experience Preferred:** Prior job related experience.

- **Skills, Knowledge and/or Abilities Required:**

Skills to planning, developing, and implementing curriculum appropriate to students with disabilities and assisting students with disabilities in realizing success. Effective communication, collaboration skills with students, parents, and other personnel.

Knowledge of instructional theory and best practices, curriculum, state and federal regulations pertaining to the provision of special education, district policies, variety of disabilities, current best practices for special education. Knowledge and skill to motivate students, communicate with individuals from varied educational and cultural backgrounds.

Abilities to stand and walk for prolonged periods, perform a variety of specialized and responsible tasks, maintain records, establish and maintain cooperative working relationships with students, parent, other school personnel, meet schedule and deadlines. Communicate effectively under stressful conditions. Significant physical abilities include lifting/carrying/stooping/crouching/reaching/handling, talking/hearing conversations, near/far visual acuity/depth perception/color vision/field of vision.

Ability to speak a second language preferred.

- **Licenses, Bonding, and/or Testing Required:** Proper TSPC Licensure with Special Education endorsement required.

Terms of Employment: 192 days per year. Salary to be established by collective bargaining agreement.

Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board's Policy on Evaluation of Licensed Staff Personnel.

APPLICATION PROCEDURE:

The Centennial School District no longer accepts hard copy application materials for open positions, including internal applicants (current employees). All applicants are required to apply through [TalentEd Hire](#).

External Applicants:

- Apply through [TalentEd Hire](#).

Internal Applicants (Current Employees):

- Apply through [TalentEd Hire](#) by clicking on "Internal" in the upper right-hand corner. First time users will need to create their own "Internal" account using their Centennial email address. For users who already have created their "Internal" account, simply enter your username and password at the top of the page. Follow the prompts, which will include typing a cover letter and attaching a resume.