**Elementary Principal- Crane School District**

**Position Type:**

Administration

**Date Posted**

02/21/25

**Location:**

Crane, Oregon

**Closing Date:**

April 4, 2025

**Elementary Principal- Crane School District #4**

Crane School District is accepting applications for an Elementary Principal (Grades K-8) to begin in the 2025-2026 school year.

**To Apply**

Begin the application process by clicking on this link. [www.craneedu.org](http://www.craneedu.org) once on the website click on the “Oregon Statewide Teacher Application.”

**Application Deadline: April 4, 2025 at 3:00 pm**

**Classification and Salary**

* Competitive Salary- $100,000-$115,000 (commensurate on experience)
* Work Year: 210 days

**The Opportunity**

Are you looking for an opportunity to serve as a building administrator? Crane School District is seeking a supportive leader who values collaboration to lead our Elementary School Team.

**The District**

Crane School District is a small, friendly school in Crane, Oregon just 30 minutes from Burns, Oregon. We invite you to join the Crane School District family where the staff partner together to help every student succeed. We are seeking individuals who are passionate about student success, enjoy collaboration, and are interested in being a part of our school family.

**Essential Responsibilities**

This not an exhaustive or all-inclusive list of responsibilities, skills, duties or functions associated with the job.

* Manages various school administrative functions (e.g. student disciplinary policy, school schedule, assigned personnel, etc.) for the purpose of enforcing school, district and state policy and maintaining safety and efficiency of school operations.
* Facilitates communication between personnel, students and/or parents for the purpose of evaluating situations, solving problems and/or resolving conflicts.
* Directs implementation of district curriculum in each classroom.
* Participates in the planning, development, implementation, interpretation and administration of policies, rules and regulations.
* Assist in the development of budgets, monitoring spending for the purpose of achieving program objectives efficiently.
* Communicate effectively with staff, students, parents, school board and community about the school.
* Supports staff for the purpose of assisting with their job functions of maintaining overall school site operation.
* Confers, and consult with school and district personnel, parents, and student pertaining to educational and behavior management problems and solutions.

**Qualifications**

* A valid Stat of Oregon Administrative License appropriate for the position or the ability or obtain one.
* Successful experience in teaching and/or administration.

**Background check conducted**

**Equal Opportunity Employer/Drug Free Workplace**

**Crane School District policy provides veterans and disabled veterans with preference as required by law.**