

**Job Title:** Elementary Music Teacher  
**Work Days:** 190  
**Salary Range:** \$43,965-\$88,691 (expected)  
**FLSA Status:** Exempt

**Work Site:** School  
**Reports To:** Principal  
**Effective Date:** January 2020

### **EMPLOYEE VALUE PROPOSITION**

Jefferson County School District is committed to seeing every student realize their full potential while receiving a top-tier education. Our small Central Oregon community is rich in culture and beauty, providing some of the greatest assets Oregon has to offer. You'll find breathtaking views, an abundance of outdoor activities and plenty of unique and enriching community events. It's the perfect place to make an impact on the world, one student at a time.

### **POSITION SUMMARY**

Elementary music teachers teach general music classes to children ranging from kindergarten through fifth or sixth grade. They may offer guidance in how to play instruments, such as the xylophone and drums, as well as provide instruction in reading music and singing. Elementary music teachers may direct a school band or choir, organize performances and maintain classroom instruments.

### **ESSENTIAL FUNCTIONS / MAJOR ASSIGNMENTS**

*Reference: OAR 584-020-0010*

- Comply with the competent and ethical educator standards outlined in Oregon Administrative Rules (Chapter 584, Division 20) and operate at a minimum of developing proficiency level on the district's standards of professional practice.
- Measure success by the progress of each student towards realization of personal potential as a worthy and effective citizen. Stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of goals as they are appropriate for each individual.
- Effectively utilize state and district adopted standards, curriculum, and goals.
- Effectively establish instructional goals and objectives expressed as learning outcomes for students.
- Effectively utilize current subject matter appropriate to the individual students needs.
- Effectively utilize students' growth and development patterns to adjust instruction to individual needs consistent with the number of students and amount of time available.
- Effectively select teaching techniques conducive to student learning.
- Provide a climate that is conducive to learning and that respects the rights of all persons without discrimination.
- Effectively utilize multiple methods for assessing academic progress of students.
- Engage students in rigorous and relevant learning activities.
- Effectively manage and supervise students to promote a positive learning environment, strong rapport and by relating to them in constructive and culturally competent ways.
- Effectively and appropriately utilize district property, equipment and materials.
- Comply with student privacy and confidentiality rights in compliance with federal, state and school board policies.
- Utilize district and school business and financial procedures in a timely manner.
- Effectively collaborate and communicate with students, staff, and families to promote a productive working and learning environment. This requires a willingness to be flexible in cooperatively working with others.

- Follow student health protocols when appropriate within the scope of District policies and state and federal law.
- Regularly checks district email and responds appropriately when necessary.
- Adheres to district personal protective equipment (PPE) protocols and procedures outlined in student behavior plans as well as identify the need for PPE or changes in PPE protocol - which might include the need for replacement or new equipment, the discontinuation of the use for a plan, or seek out additional PPE should it be needed.
- Due to (a) the nature and scope of the essential functions, (b) the importance of personal interactions between this position, employees, students, and other members of the public, and (c) the availability of job-related tools, equipment and resources at work, performance of the essential functions requires regular, consistent, on-site attendance while working independently and with others.
- Follows and maintains knowledge of all District policies and procedures.
- Other duties may be assigned as needed. As student needs evolve the day to day essential functions may vary.

**EDUCATION, EXPERIENCE AND CERTIFICATION/LICENSURE (Minimum Qualifications)**

- Have a Bachelor's Degree in Music Education or a related field.
- Valid TSPC Music endorsement, or ability to obtain prior to position start date.
- Have standards of moral character as required of all Oregon licensed educators (OAR 584-005-0005).

**PREFERRED QUALIFICATIONS**

- Masters Degree in Music Education
- 3 years of experience teaching elementary music in a public school
- Bilingual Spanish

**SUPERVISORY RESPONSIBILITY**

This position may supervise educational assistants and may occasionally be asked to orient and/or train new employees.

**INTERPERSONAL CONTACTS**

This position has daily interaction with those inside the organization. The interactions are primarily with students, families, peers, and supervisors.

**SPECIFIC JOB ABILITY**

Reference: *OAR 584-420-0420*

- Knowledge, skills, professional dispositions, and cultural competencies necessary to promote the academic, career, personal and social development of students in music learning environments.
- Ability to read at sight with fluency demonstrating both general musicianship and, in the major performance area, a level of skill relevant to professional standards appropriate for the particular music concentration.
- Knowledge and skills sufficient to work as a leader and in collaboration on matters of musical interpretation. Ability and enthusiasm to work in the district music PLC (professional learning

community) for the support of a sequential, robust, high-quality, and comprehensive K-12 music program; including regular planning sessions and attending district performances.

- Rehearsal and conducting skills are required as appropriate to the particular music concentration.
- Keyboard competency and prior participation in ensemble experiences relevant to primary performance medium.
- Understanding the common elements and organizational patterns of music, the ability to employ this understanding in aural, verbal, and visual analyses, and the ability to design cohesive lesson plans to develop young musicians' skills across each grade level.
- Musical forms, processes, and structures to use this knowledge and skill in compositional, performance, analytical, scholarly, and pedagogical applications according to the requisites of their specializations.
- Understanding of placing music in historical, cultural, and stylistic contexts.
- Basic knowledge of music history and repertoire through the present time, including study and experience of musical language and achievement in addition to that of the primary culture encompassing the area of specialization
- Students must be able to work on musical problems by combining, as appropriate to the issue, their capabilities in performance; aural, verbal, and visual analysis; composition/improvisation; history and repertoire.
- Ability to communicate fluently verbally and in writing in English.
- Ability to work well with others from diverse backgrounds.
- Ability to effectively utilize Google Suite Apps.
- Ability to earn a valid CPR/First Aid card.

#### **SPECIFIC JOB EFFORT (Mental & Physical Factor)**

- There is a regular need for assessment of risk, analysis of options and decisions without complete information.
- While performing the duties of this position, the employee is regularly required to talk or hear.
- This position requires frequent walking, standing, sitting, use hands for fine manipulation, handling or feeling and reaching with hands and arms.
- This position is occasionally required to stoop, kneel, crouch or crawl.
- This position requires some physical efforts or manual labor such as lifting, carrying or constant movement. This position will occasionally lift and/or move up to 25 pounds and occasionally up to 50 pounds.
- This position may occasionally climb stairs.
- This position requires specific vision abilities including; close vision, distance vision, ability to adjust focus and peripheral vision.

#### **JOB CONDITIONS**

- The work schedule is mostly stable and does not fluctuate without prior notice.
- The work environment is well protected, with virtually no hazards or obstacles. However, there may be occasional risk due to unpredictability of student behavior.
- The work environment is usually comfortable indoors, however there may be occasional temperature changes for short durations of outdoor supervision duties.

Prepared By: Human Resources Department

Approved: January 2020

I have read and understand this job description. My signature acknowledges that I am capable of performing the essential functions of this position with or without reasonable accommodations.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Employee Printed Name: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Printed Name: \_\_\_\_\_