

Dayville School District 16J
Superintendent/Principal Position
Dayville, Oregon

The **Board of Directors** of the **Dayville School District** invites applications for the position of **Superintendent/Principal**. The Board is seeking a highly qualified candidate with visionary leadership skills and a proven track record in education administration. The successful candidate will possess experience as an administrator, excellent communication skills, unquestionable integrity, and a strong willingness to engage with the community.

About Dayville School District:

- The district serves approximately 50 students in grades PreK-12.
- Dayville School District employs a staff of 19, including 8 licensed staff, 7 classified staff, 3 confidential staff, and 1 administrative staff.
- The elementary school and high school are located on the same campus, which also houses an early learning center/daycare. This close proximity offers unique opportunities for collaboration and unity between students and staff.
- The small class sizes allow for personalized support and close relationships among staff, students, and families.
- The district is located in the scenic **John Day Valley** in Eastern Oregon, near the **John Day Fossil Beds National Monument** and **Picture Gorge**. The region is renowned for outdoor activities such as ranching, big game hunting, fishing, hiking, camping, bird watching, photography, and rock hounding.

Click on the following link to learn more about Dayville School District [Why Dayville](#)

Compensation & Benefits:

- Competitive salary range: **\$90,000 - \$110,000** (depending on experience).
- Housing: **4-bedroom, 2-bathroom house furnished or new three bedroom two bathroom house unfurnished** provided as part of package.
- Benefits package includes medical, dental, and vision coverage, with **PERS Pick-up**.
- The successful candidate must hold or be eligible for an Oregon superintendent's license.

Key Qualifications:

- Effective open line communication and earnest listening skills;
- Proven ability to make tough decisions when necessary and effectively communicate the reasons (transparency) along with experience in managing faculty and personnel;
- High degree of integrity/honesty with strong core values and campus pride;
- Puts KIDS first; is committed to serving and building relationships with all kids PreK-12;

- Is personable/approachable while keeping an open mind; works well with others; consistent open door policy;
- Background in teaching and building administration preferably at k-12 levels in small rural communities similar to Dayville;
- Understands Oregon school finance, demonstrates sound fiscal management and strong budgeting skills;
- An empowering leadership style that collaborates, builds mutual trust with staff, and inspires while building a respectful work environment;
- Ability to build and sustain strong, effective family/community partnerships as well as staff and student relationships that positively impact student success;
- Presence of calm and collected leadership throughout every aspect of the school;
- Long term commitment of 3 – 5 years to Dayville School District and community preferred.

Application Process:

- **Application Open:** February 12, 2025
- **Closing Date:** March 28, 2025
- **Position Start Date:** July 1, 2025

To Apply:

Submit the following materials to **Larry Glaze, Superintendent:**

- Completed application form [Certified Superintendent/Principal Application](#)
- Current resume
- Cover letter of interest
- 3-5 current letters of reference
- Copy of administrator license or proof of eligibility to obtain one

Materials can be submitted by email to **glazel@grantesd.k12.or.us** or mailed to:

Larry Glaze
 Superintendent, Dayville School District 16J
 P.O. Box C
 Dayville, OR 97825
 Phone: (855) 617-2412, ext. 2103

Dayville School District 16J is an **Equal Opportunity Employer.**