

Oregon Outstanding Assistant Principal of the Year

PURPOSE

To publicly recognize the outstanding leadership of elementary assistant principals in Oregon.

CRITERIA FOR SELECTION

- Nominee must be an active assistant principal at the time of the application deadline.
- Nominee must have been an active assistant principal for at least two years.
- Nominee must contribute to the well-being of the educational community.
- Nominee must contribute to a positive and motivating environment for others.
- Nominee must have a strong record of service (in both school and community) and be recognized as a leader.
- Nominee must exhibit exceptional leadership in a particular school program and/or is heavily involved in finding a solution to a problem faced by the school.

Please answer all five questions below: (3 pages maximum)

1. List administrative position(s) held. Include title, district, length of service.
2. Describe in some detail and give specific examples of accomplishments as they relate to contributing to the well-being of the educational community.
3. List and explain how the nominee has contributed to a positive and motivating environment for others.
4. List the nominee's record of service in both school and community and how he/she is recognized as a leader.
5. Describe how the nominee exhibits exceptional leadership in a particular school program and/or how they are involved in finding a solution to a problem faced by the school.

GENERAL PROCEDURE

1. Nomination materials will be sent to all COSA members.
2. Nominators will contact nominees to obtain information required if necessary. It is also possible to nominate without the nominee knowing.
3. The OESPA Executive Committee will act as the selection committee by judging the materials and by personal contact with the home districts of the nominees, if desired.
4. The Oregon winner will be recognized at the Annual COSA Conference in June.
5. Members of the OESPA Executive Committee may be considered for nomination but will be recused from the entire process.

TIMELINE

1. Materials will be available in March 2025.
2. Completed nomination forms must be uploaded by 11:59 pm on Tuesday, April 8, 2025.
3. The nominees and Oregon winner will be notified in May and be honored at the COSA Conference in June.