

# Flipping Your Professional Development

## Basics of Flipping

Leveraging  
Asynchronous  
Work Time

Focused  
Synchronous  
Work Time

Digital  
Brainstorming

Screen Existing  
Videos

Create Video  
Announcements

Collect Pre-  
Work /Input  
Data for Review

Screen Existing  
Videos

## *Screen Existing Videos*

Use videos from TED, YouTube, Teacher Tube, or ones that came with your curriculum

Add input points from EdPuzzel, Quizdom or others

Collect the data for your Focused Team Time

## *Create Video Announcements*

Use a starter Video for your PD. These engage staff more than surveys or thought prompts alone. They can have feedback imbedded or with a side-by side Survey. Always hold staff to the expectation of viewing .Always respect their time by using the responses during the PD

## *Digital Brainstorming*

Assign a task using an online or network spreadsheet. Make sure all staff either add to the task or support other tasks submitted. Assign all staff to review more than twice so they see others input and can respond to it. Review the work when you come together

## *Collect Pre-Work /Input Data for Review*

Don't waste focused staff time to collect information. Free tools including Google forms, or surveys in Office 365. Can be used to get numbers, poll staff, determine readiness/need, or as feedback capture

## *Start a Running Discussion Prior*

Use a threaded discussion board to collect feedback from Staff.

Expectation to add or reply at least 2+

Have team reply to existing posts to keep feedback together